



AATOMZ RESEARCH/HRD/POLICY/03

July 19, 2022

Version 1.0

Education Policy

1. Registration and Fee Payment:

Each package of the online courses begins with a mandatory registration process, which specifies the prescribed course package for each student. The registration process for a course is completed with the students paid for the specific program. Students should read the terms and conditions before the payment. By paying the course fee, students agree for the terms and conditions of the aatomz research. The student has to pay the full fee for a package through online payments link given. No other payment methods are accepted for the online courses. Payment will not be refund on any case after the payment, hence students encouraged to attend demo classes before the payment done. Also, the payment cannot be utilized for any other course/training/product/service other than the course/training/product/service registered.

2. Leave Policy:

Student should've attended minimum of 70% attendance for the class. Failure to meet the minimum requirements will bring the student to complete the module with the flexible timing based on the trainer availability before the next module.

3. Course Content & Recorded Video Policy:

In Aatomz Research, our goal is to learn interactively on live classes. We strongly believe that pre-recording/recording video's let the students inactive on live sessions. Hence we don't share the course recordings. Also, sharing any aatomz live course content in any other medium is strictly prohibited and the legal action may on the students by doing such activities. In case student miss any classes, they can attend those classes on next batch students or on flexible timing provided by the Trainer.

4. Continuous Internal Evaluation:

Aatomz Research follows continuous system of internal evaluation. Concept of Relative Grading procedure is adopted for grading. Letter Grades A+, A, B+, B, C+, C, D+, D carrying grade points 10, 9, 8.5, 8.0, 7.5, 7.0, 6.5, 6.0, 5.0 respectively are awarded for all courses other than Project Work for which only Non-Letter Grades namely EXCELLENT, GOOD, FAIR, POOR are awarded. If a student does not offer adequate opportunity for evaluation in a course, reports such as NC (Not cleared) may be awarded.



5. Evaluation Scheme:

For each module in each course there will be typically mandatory evaluation components spread over the training. The final Grade is the cumulative average grades of all the assignments provided in the training. The course modules everything has sequence steps and some of the modules can be activated through the completion of previous modules and assignments.

6. Cumulative Grade Point Average (CGPA):

The CGPA (calculated on a 10 point scale) will be used to describe the overall performance of a student in all courses for which LETTER GRADES are awarded.

7. Minimum Academic Requirements:

Subject to fulfilling the training Regulations of the Institute, the student will be issued a grade sheet at the end of the training for each modules. The minimum academic requirements for successful completion of all the programmes require that a student obtains a minimum CGPA of 6.00.

Failure to meet the minimum academic requirements will bring the student under the purview of Training Monitoring Board (TMB) which will prescribe a suitable course package for the student and monitor his / her progress and academic performance closely.

8. Project Work:

Each student should complete all the classes in the modules to eligible for the Projects works of that module.

If the performance of the student falls below the minimum requirements, he / she will be required to register in some courses again with 25% of the course fee in a subsequent batch to improve his / her CGPA, before he / she can register for Project Work of the Module.

Note: Students understands and agrees that the **terms and conditions** contained herein are **subject to change** as a result of experience.

Regards
For AATOMZ RESEARCH Private Limited

PARTHIBAN KANNAN
Chief Executive Officer